

## **INSTRUCTIONS FOR CONTRIBUTORS TO *THE NORTHEASTERN GEOGRAPHER***

*The Northeastern Geographer* publishes articles on geographic topics that are related to the Northeastern United States, the St. Lawrence Valley and the Maritime Provinces of Canada.

A typical manuscript should be between 12 and 20 double-spaced pages of text. The journal will consider both shorter and longer pieces depending on their appropriateness. Articles submitted for consideration must be typewritten using Times New Roman 12-point font, double-spaced, 1-inch margins and with a minimum of special formatting. Electronic submission is preferred as either a .pdf or Word document. Do not place any identifying information in your manuscript or your file names to ensure a blind review. This includes names of authors, their affiliations or acknowledgements.

Articles **must** contain the following:

A title page **without** the author's name (to ensure a blind review)

An abstract of no more than 250 words with 4-5 keywords

The body of the paper

Separate pages for notes

Separate pages for references

Separate pages for figures, table and maps

The *Chicago Manual of Style* should be consulted for all style questions. Authors may also use the *Annals of the Association of American Geographers* to help resolve any formatting questions or issues.

See: the *Annals* Style Sheet: <http://www.aag.org/Publications/Annals/annalsweb3.html>

**Tables and Illustrations:** Maps, images and informational graphics (including tables and charts) should be placed on separate pages. Illustrations should have captions and should be consecutively numbered. Indicate within the text where you wish to place them. Use brackets. To facilitate commercial reproduction please supply them as separate digital files. Artwork and graphics should be supplied in EPS, TIFF, JPG or PDF formats. *The Northeastern Geographer* will only publish in black and white.

**Referencing:** The journal uses the author/year/page system for referencing published materials within the body of the text. You may use a limited amount of numbered endnotes of an informational nature. These should be consecutively numbered on a separate page included at the end of the article. Bibliographic entries should appear on a separate page entitled 'References Cited' and should be ordered alphabetically by author's last name, date of publication, title of work, journal title, volume number and pages for periodicals, or place of publication and publisher's name for books.

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Manuscripts should include a cover letter stating that the manuscript has not been previously published elsewhere, that it is not currently under editorial review by any other publication, and that it will not be submitted elsewhere while under editorial review by *The Northeastern Geographer*.

Manuscripts will normally be sent to two to three reviewers for evaluation. The author's name will not be included with the manuscript, nor will the identity of the reviewers be made known to the author. An editorial decision is normally made within three months of receipt of a manuscript.

Electronic submissions should go to the editors: Dr. John Hayes and Dr. Steven Silvern  
Email: [negeog@salemstate.edu](mailto:negeog@salemstate.edu)